

# 9 +1 TIPS & TRICKS FOR EFFICIENT RESEARCH

1. Select **Göttingen University Catalogue (GUK)** to research literature available in the libraries of the University of Göttingen.



2. For a topic search find **key words** that describe your topic (synonyms, related terms).



3. Set appropriate search keys (e.g. 'all topics' for a **topic search**; 'author', 'title' for a **formal search**).



4. Spell your search words correctly - GUK will not guess what you mean.



5. Use **wildcard operators**, e.g. asterisk (\*), question mark (?).



6. Articles are **not** listed in GUK. You need to find the journal first.



7. Use **DBIS** for a topic search in databases. Check databases suggested for your subject area.



8. Make sure to access databases through **DBIS** and via the so-called “**han**”-link.



9. Give Google a break and go for quality academic materials.



9 +1. If you have questions, remember: you can always ask a librarian.

**WANT TO LEARN MORE? VISIT OUR COURSES:**

[www.sub.uni-goettingen.de/en/learning-teaching/courses-guided-library-tours/](http://www.sub.uni-goettingen.de/en/learning-teaching/courses-guided-library-tours/)

✉ [information@sub.uni-goettingen.de](mailto:information@sub.uni-goettingen.de)