9+1 TIPS & TRICKS FOR EFFICIENT RESEARCH

1. Use GöDiscovery to search across a wide range of content (about 50 million media items), from the local library holdings to various e-journals.

2. When researching on a certain topic, try different keywords that describe the topic (synonyms, related terms).

3. Use filters to refine your search results, e.g. select a time span or a publication type.

4. To explore databases suggested for your subject area, use DBIS.

5. Use wildcard operators, e.g. asterisk (*), question mark (?), to retrieve results that contain terms with various endings (e.g. econom* -> economics, economical, economy).

6. Use EZB to search for e-journals.

7. To search for a particular phrase, place it in quotation marks, e.g. "climate change".

8. Set up the university VPN to have access to licensed electronic materials when off campus.

9. Give Google a break and go for quality academic search tools (GöDiscovery, databases).

Finally, if you have questions, remember: you can always ask a librarian:

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