

# 9+1 TIPS & TRICKS FOR EFFICIENT RESEARCH

1. Use GöDiscovery to search across a wide range of content (about 50 million media items), from the local library holdings to various e-journals.



2. When researching on a certain topic, try different **keywords** that describe the topic (synonyms, related terms).



3. Use **filters** to refine your search results, e. g. select a time span or a publication type.



4. To explore the databases suggested for your subject area, use DBIS.



5. Use **wildcard operators**, e. g. asterisk (\*), question mark (?), to retrieve results that contain terms with various endings (*econom\** -> *economics*, *economical*, *economy*)



6. Use EZB to search for e-journals.



7. To search for a particular phrase, place it in quotation marks, e. g. "climate change".



8. Set up the VPN to have access to licensed electronic materials when off campus.



9. Give Google a break and go for quality academic search tools (GöDiscovery, databases).



Finally, if you have questions, remember: you can always ask a librarian:



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virtual information desk

