

Deposit into the interlibrary loan account

Internal Cost Allocation

Please fill this out in block letters and hand it in at one of the service desks!

Institute:

Department: **Purchaser:**

Director / Manager:

Please deposit the following amount into the interlibrary loan account: €

(at least €1.50; the billing unit for an interlibrary loan is €1.50)

Charged to:

G/L account 960100 **Cost center:** **Assignment:**

Library ID number as shown on your SUB or university ID card: 0007.....

Name of ID holder:

.....
Date Institute stamp Signature of authorized signatory or cost center manager

----- *The section below is to be completed by SUB Göttingen:* -----

Checked out in the library system on: *by:*

SUB General Ledger Account (Credit): 960200 *Order:* 2010178

SUB Document No.: 201 *Date/Signature:*

Contact: SUB Göttingen, Central Library, Tel. 0551/39-25231

[Stand: 13.05.2026]